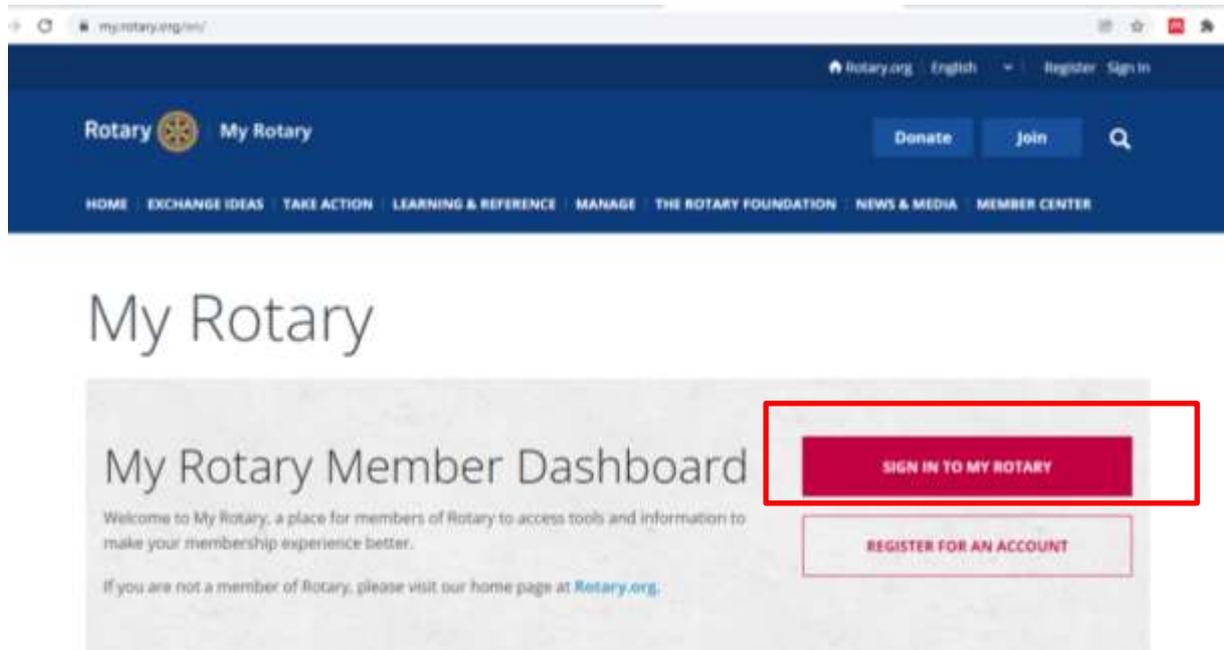
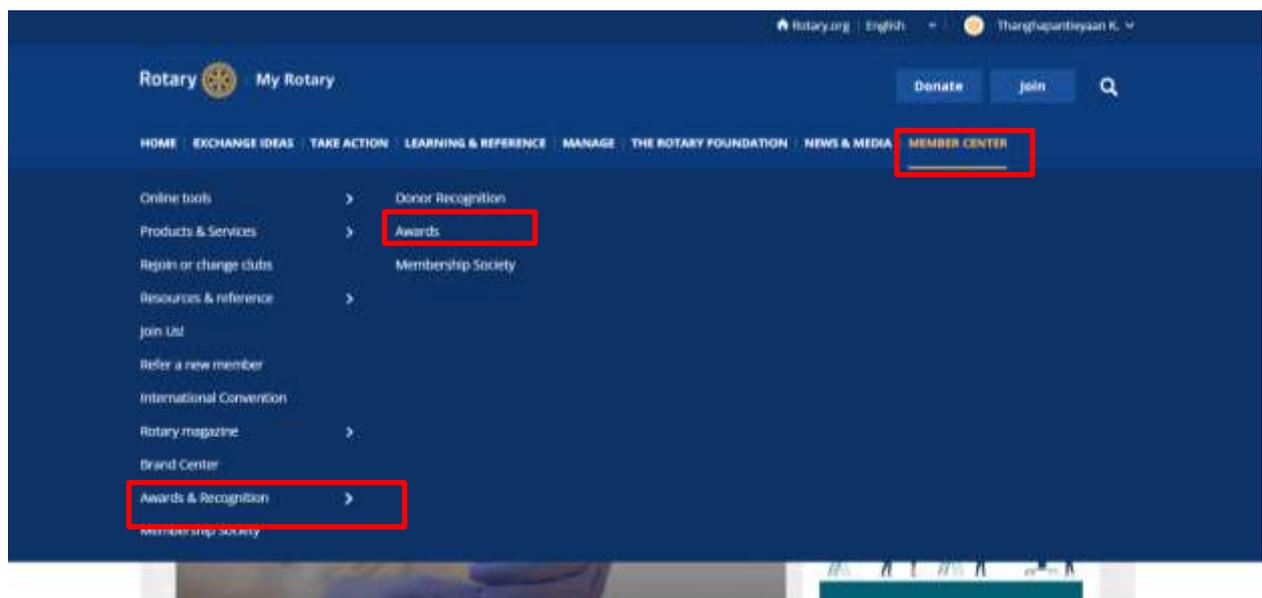


GUIDE TO SUBMIT ROTARACT OUTSTANDING PROJECT AWARDS

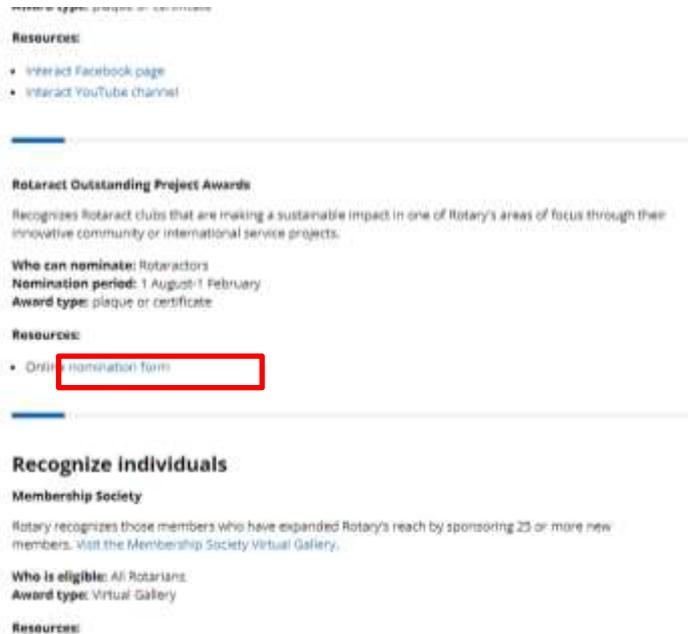
Step 1 : Log in to My Rotary Account using your Username & Password



Step 2: Click Member Center → Awards & Recognition → Awards



Step 3: Scroll down & Under ROTARACT OUTSTANDING PROJECT AWARDS → Click Online nomination form



Step 4: Start filling the form & get started.

Guidelines by Rotary International

Purpose

The purpose of the Rotaract Outstanding Project Awards is to recognize exceptional community or international service projects that further focus and increase the humanitarian service goals of Rotary International.

Selection Process

Each online nomination form must be submitted by **1 February 2022**. Awards will be granted to one winner in each of the designated regions. Awards will also be granted to international winners for projects submitted by a single club, projects submitted by more than one club or an entire Rotary district, and multi-district projects. Awardees will receive US\$1,000 toward future project activities. We encourage clubs, districts, and multi-districts to work together to maximize their impact and increase collaboration, however each Rotaract club, district, or multi-district may submit only one project for consideration each year. Winners will be announced at the Rotaract Preconvention. Projects that took place from 1 February 2021 through 31 January 2022 are eligible for consideration. Rotaract clubs that have received an award in previous years are still eligible to receive an award again.

Criteria

Project submissions will be evaluated in the following areas and judges will weight each category as follows:

Sustainability (25%)

Sustainability means different things to different organizations. For Rotary, sustainability means providing long-term solutions to community problems that community member themselves can support after your intervention ends.

Community assessment and impact in Rotary's six areas of focus (25%)

To focus Rotary's efforts, Rotary has identified areas where Rotary can contribute to lasting change. Outstanding projects start with setting a high-level goal within a chosen area of focus, thinking about the impact they want to make, and not necessarily the activity they want to do. For example, a high-level goal would be to save mothers and children; we need to make sure that more women can deliver their babies safely. Then, determine a project that will achieve the goal. To implement a new project, first identify community needs and strengths you are working with by completing a community assessment. An assessment not only helps you better understand the dynamics of your community but also allows you and your project beneficiaries to make informed decisions about service priorities.

Collaboration with Rotarians and local experts to enhance effectiveness (20%)

Utilize Rotary's Project Lifecycle Kit, which provides resources to maximize the success of your service project and builds stronger connections within the Rotary community.

Support of Rotary's commitment to change lives locally and globally (15%)

Share how club or district members are People of Action by sharing and promoting the action they are taking to improve communities around the world.

Percentage of Rotaract club members involved in development and implementation of project (15%)

Optional Supporting Materials

Project submissions may include links to online photographs, videos, blogs, social media sites, local media coverage, and other information that demonstrate the reach and impact of the project submission. Members of the award panel will consider this information as they review your nomination. Only information submitted on this nomination form will be considered; information submitted directly to Rotary International by email or by post will not be reviewed by the award panel.

Guidelines to Submit the Project for RI Outstanding Project Awards

Rotaract Clubs of Rotary International District 3201

1. Select any two projects you have completed or on-going during the Rotary Year 2022-23.
2. Send the complete project details to the following mail ID by answering all the below mentioned questions.
 - a. To - Partners in Service Team
 - b. CC – rotaract3201secretariat@gmail.com
- a) Brief Project Description | in 1-2 sentences, briefly summarize your project by defining the population served and the impact the project made.

b) In 5-7 sentences, what was your project's objective(s)? Please include how your objective(s) aligned with Rotary's Areas of Focus. (Limit 200 words)

c) How were your projects objectives achieved? Please include how you ensured a positive and sustainable impact to all involved. (Limit 200 words)

d) What activities or tools did you use to complete a community assessment?

(Select from below options)

- i) Community meeting
- ii) Asset inventory
- iii) Survey
- iv) Interview
- v) Focus group
- vi) Community mapping

e) Share how your club members are People of Action. How did you promote your project to community members, local Rotary clubs, and in the news or social media?

f) Tell a brief story about someone or a community that positively benefitted from your project.(Limit 200 words)

g) How were you able to innovate throughout the project? (Limit 200 words)

h) How did you engage Rotarians and local experts in the project? (Limit 200 words)

i) Add the link of all the Social Media handles, websites, NEWS & Medias that describes about the project.

3. The project will be evaluated by the Partners in Service Team in consultation with the District Secretariat and District Awards team may suggest you to nominate one of the two projects. If required, we would refine the information submitted for point no.2 and revert the same back to you for submission to Rotary International.

4. Last Date to submit the project details via mail – 20 January 2023.

5. Answer all the questions that has been mentioned in the (point 2) in a Word Document (Preferably MS WORD) & send it via mail.